

MATERIEL READINESS (MR) INTEGRATED PRODUCT TEAM (IPT) CHARTER

This Charter establishes the Marine Corps Materiel Command (MARCORMATCOM), Materiel Readiness (MR) Integrated Product Team (IPT) and sets forth the purpose of the team. The MR IPT is chartered to address many of the Marine Corps' current and future MR challenges.

1. **Background.** Materiel Readiness is the first tenet of MARCORMATCOM's command philosophy. Monitoring and influencing Marine Corps readiness stands as a key indicator of MARCORMATCOM's success. To that end, the MR IPT is chartered to address many of the Marine Corps' current and future materiel readiness challenges. To accomplish the MARCORMATCOM mandate, it is essential that materiel readiness issues be understood, analyzed, and that measurable improvements be swiftly affected.

2. **Mission.** The MR IPT will focus on those key elements that MARCORMATCOM can monitor and ultimately use to influence MR. The desired end state is to ensure that the Marine Corps procures, sustains, and effectively maintains our ground equipment, thereby enabling Marines to fight and win on the battlefields of the **FUTURE**.

3. **Guidance.** The following tenets are provided as guidance to the MR IPT.

a. Initially, the main effort will be twofold. First, the MR IPT will identify those MR drivers that have the greatest impact on the Marine Corps' readiness posture. Paralleling that action, the MR IPT will develop/recommend such changes to MR policy as may be necessary to more effectively monitor and influence MR to achieve the best-value solution from a total ownership cost perspective. A draft Marine Corps MR policy document will be developed by the IPT defining lines of communication, responsibilities, and processes.

b. IPT members will review and be familiar with relevant MR policy documents prior to the inception of the first MR IPT meeting.

c. Working Integrated Product Teams (WIPTs) will be established under the cognizance of the MR IPT to address the following areas: Materiel Readiness Drivers, Material Readiness Policy and Procedures, and Integration and Information Technology.

d. Additional WIPTs may be created as required to support the thorough review of all factors contributing to MR.

e. This IPT will develop a set of deliverables that will include, but not be limited to, the following:

(1) An evaluation of MR policies, procedures, and processes, delineating the as is (current state of MR in the Marine Corps) and a transition plan leading to a desired (future) end state.

(2) Definition of MR within the Marine Corps.

(3) List of MR stakeholders.

(4) MR IPT Plan of Action and Milestones (POA&M).

(5) A documentation of current and future Materiel Readiness Reporting processes

. (6) An evaluation of current MR reporting processes and recommendations for improvements.

(7) Analysis of MR Drivers.

(8) Analysis of collected MR data.

(9) An improved Marine Corps MR Policy document that yields the desired end state for MR in the Marine Corps.

4. **Membership.** Membership is listed in Appendix A.

5. **Schedule.** Within 15 days of the initial meeting, the MR IPT will submit a POA&M to the Headquarters, MARCORMATCOM Chief of Staff for comments and concurrence. The POA&M will define the approach that the IPT will use in accomplishing its mission, the schedule of principal activities and the definition of deliverable products.

6. **Guiding Principles.** The MR IPT members will conduct their deliberations in an environment of mutual respect that is commensurate with the superior level of technical and professional skills embodied within all the participating Marine Corps organizations.

7. **Operating Principles.** The MR IPT will observe the following Operating Principles:

a. The MR IPT leader and members will be dedicated to the completion of the tasks on the prescribed timeline in the POA&M.


b. The MR IPT will conduct its activities in a collaborative environment. The IPT leader is ultimately responsible for the products of the Team as well as the WIPTs; the leader will present significant alternative positions and issues to the MR IPT for consideration.

c. The MR IPT will coordinate its efforts with the activities of other WIPTs to insure compatibility of approaches and products.

d. COMMARCORMATCOM will receive quarterly reports as to the status of IPT efforts.

e. MARCORMATCOM will provide funds to support MR IPT (and WIPT) meetings (i.e., conference facilities, supplies, and the like) only, funding for travel to the MR IPT meetings will be provided by the members' command.

8. The MR IPT leader will provide modifications of this Charter to the Chief of Staff, MARCORMATCOM for review and approval.



P. M. LEE, JR.
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Commander
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Appendix A: Membership

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Add others as required